



BID NO.: 9797-1/24

OPENING: 2:00 P.M.
Wednesday
January 8, 2014

MIAMI-DADE COUNTY, FLORIDA

**I N V I T A T I O N
T O B I D**

TITLE:
PET SUPPLIES – PREQUALIFICATION

FOR INFORMATION CONTACT:
Denis Chung, 305-375-3904, hcdc@miamidade.gov

IMPORTANT NOTICE TO BIDDERS:

- **READ THIS ENTIRE DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- **FAILURE TO SIGN BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE**

**MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION**



MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

Bid Number: 9797-1/24

Bid Title: Pet Supplies - Prequalification

Procurement Officer: Denis Chung, CPPB

Bids will be accepted until 2:00 p.m. on January 8, 2014

Bids will be publicly opened. The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

Instructions: The Clerk of the Board business hours are 8:00am to 4:30pm, Monday through Friday. Additionally, the Clerk of the Board is closed on holidays observed by the County. Each Bid submitted to the Clerk of the Board shall have the following information clearly marked on the face of the envelope: the Bidders name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and two copies of the Bid Submittal, plus attachments if applicable.

All Bids received time and date stamped by the Clerk of the Board prior to the bid submittal deadline shall be accepted as timely submitted. The circumstances surrounding all bids received and time stamped by the Clerk of the Board after the bid submittal deadline will be evaluated by the procuring department, in consultation with the County Attorney's Office, to determine whether the bid will be accepted as timely.

NOTICE TO ALL BIDDERS:

- **FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.**
- **THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY BIDDER RESPONDING TO THIS SOLICITATION.**

**MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION**

SECTION 1
GENERAL TERMS AND CONDITIONS

PET SUPPLIES - PREQUALIFICATION

All general terms and conditions of Miami-Dade County Procurement Contracts for Invitations to Bid are posted online. Persons and Companies that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable general terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the link below:

<http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r13-5.pdf>

SECTION 2
SPECIAL CONDITIONS

PET SUPPLIES - PREQUALIFICATION

2.1 PURPOSE

The purpose of this solicitation is to pre-qualify bidders for future pricing competition to purchase various pet supplies, related products, equipment and accessories for Miami-Dade County.

2.2 TERM OF CONTRACT:

This contract shall remain in effect for five (5) years commencing on the first calendar day of the month following approval of the contract by the Board of County Commissioners or designee, unless otherwise stipulated in the Notice of Award letter distributed by the County's Procurement Management Division, and contingent upon the completion and submittal of all required bid documents.

2.3 OPTION TO RENEW:

The County shall have the option to renew (OTR) this contract for one (1) additional five (5) year period prior to, or upon, completion of the initial five year term.

2.4 METHOD OF AWARD

Award of this contract will be made to all responsive, responsible bidders who meet the minimum qualifications set forth in this solicitation. Those qualifications are as follows:

- A. Provide evidence of an office maintained and equipped with personnel and office equipment; specifically a facsimile (FAX) machine, and/or a computer with an e-mail address. These resources must be available, at a minimum, Monday thru Friday 8:00am-5:00pm to provide support and expedite quotations
- B. Submit three (3) commercial references from entities to which it has provided the required products for at least the twelve months preceding the time of bid opening. These references shall ascertain to the County's satisfaction that the bidder has sufficient expertise in the supply of these products

These vendors shall then be deemed to be pre-qualified to participate in subsequent spot market purchases as required by the County on either an as-needed or periodic basis. The award to one vendor for a specific action and/or period does not preclude the remaining pre-qualified vendors from submitting spot market offers for other specific purchases.

It shall be the sole prerogative of the County as to the number of vendors who will be initially included under this contract. During the term of this contract, the County reserves the right to add or delete vendors as it deems necessary in its best interests. If the County elects to add vendors, they must meet the same minimum qualifications established for the original competition.

2.5 CONTACT PERSON

For additional information regarding the terms and conditions of this solicitation, and resultant contract, contact Denis Chung, Procurement Agent, 305-375-3904, e-mail hcdc@miamidade.gov

SECTION 2
SPECIAL CONDITIONS

PET SUPPLIES - PREQUALIFICATION

2.6 DELIVERY

Unless otherwise indicated, bidders shall make deliveries within the time stipulated by the spot-market quotation. All deliveries shall be made in accordance with good commercial practice and all required delivery timeframes shall be adhered to by the bidders; except in such cases where the delivery will be delayed due to acts of nature, strikes, or other causes beyond the control of the bidder. In these cases, the bidder shall notify the County of the delays in advance of the original delivery date so that a revised delivery schedule can be appropriately considered by the County.

County employees may be authorized in writing to pick-up materials under this contract. Bidders shall require presentation of this written authorization, and retain a copy of the authorization. If the bidder is in doubt about any aspect of material pick-up, bidder shall contact the appropriate client department to confirm the authorization.

2.7 DEADLINE FOR QUESTIONS

Questions pertaining to this solicitation must be received no later than **January 3, 2013**. Provide a copy of the request to the Clerk of the Board at CLERKBCC@miamidade.gov.

Specific reference should be made to the section(s) of the solicitation being questioned.

SECTION 3
TECHNICAL SPECIFICATIONS

PET SUPPLIES - PREQUALIFICATION

3.1 SCOPE OF WORK

The purpose of this solicitation is to establish a contract for the purchase of pet supplies, related products and accessories, in accordance with the needs of Miami-Dade County.

The items to be purchased on this contract may include, but is not limited to the following:

| ITEM No. | DESCRIPTION |
|-----------------|---|
| 1 | Stainless Steel Animal Cage Banks (per custom specs.) |
| 2 | Plastic Animal Carriers (assorted sizes) |
| 3 | Metal Animal Carriers (assorted sizes) |
| 4 | Humane Animal Traps |
| 5 | Humane Animal Capture Equipment |
| 6 | Animal Handling Equipment and Accessories |
| 7 | Animal ID Bands (Plastic) |
| 8 | Animal ID Tags |
| 9 | Stainless Steel Food Bowls (assorted sizes) |
| 10 | Stainless Steel Water Pails (assorted sizes) |
| 11 | Disposable Cardboard Pet Carriers |
| 12 | Disposable Cardboard Food Trays |
| 13 | Disposable Cardboard Kitty Litter Trays |
| 14 | Decorative Food Bowls (assorted sizes) |
| 15 | Decorative Dog Leashes (assorted sizes/collars) |
| 16 | Nylon Rope Dog Leashes |
| 17 | Nylon Dog Collars |
| 18 | Nylon Mesh Pet Beds (assorted sizes) |
| 19 | Pet Waste Disposal Stations |
| 20 | Pet Waste Disposal Bags |
| 21 | Rubber Pet Chew Toys (washable) |
| 22 | Pet Grooming Equipment |
| 23 | Pet Grooming Supplies |
| 24 | Pet Treats and Snacks |
| 25 | Pet Clothing and Accessories |
| 26 | Pet Linens (Towels and Blankets) |
| 27 | Pet Bedding Pillows |
| 28 | Pet Beds |
| 29 | Pet Dental Care Kits |
| 30 | Cat Condo and Scratchers |
| 31 | Gates & Exercise Pens |
| 32 | Travel Dog/Cat Crates & Carriers |
| 33 | Pet Educational Books |

SECTION 4
BID SUBMITTAL FORM

Submit Bid To:
CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983

OPENING: 2:00 P.M.
, 2013



**PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES,
 DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.**

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued
 by:
**Denis
 Chung**

ISD/PM

Date Issued:
12/17/2013

This Bid Submittal Consists of
 Pages **4** through **8**, and the
 Appendix (three pages)

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

Title:
PET SUPPLIES - PREQUALIFICATION

A Bid Deposit in the amount of **N/A** the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of **N/A** the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

| DO NOT WRITE IN THIS SPACE | |
|---|-----------------------|
| ACCEPTED _____ | HIGHER THAN LOW _____ |
| NON-RESPONSIVE _____ | NON-RESPONSIBLE _____ |
| DATE B.C.C. _____ | NO BID _____ |
| ITEM NOS. ACCEPTED _____ | |
| COMMODITY CODE: 325-08; 495-10; 875-08 | |
| Procurement Contracting Officer: Denis Chung | |

FIRM NAME _____

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.

**SECTION 4
BID SUBMITTAL FOR:****FIRM NAME:** _____

- 4.1** Provide the following information per Section 2.4, regarding the bidder's office and contact information to be utilized in conjunction with services under the resultant contract.

Business address: _____

Contact person: _____

Title/Position: _____

Phone number(s): _____

Fax number: _____

Email address: _____

4.2 Customer References:

#1

| | |
|-----------------------------------|-------|
| Company Name: | _____ |
| Telephone Number(s): | _____ |
| Contact Person & Title: | _____ |
| Date/Period service was provided: | _____ |
| E-mail address: | _____ |

#2

| | |
|-----------------------------------|-------|
| Company Name: | _____ |
| Telephone Number(s): | _____ |
| Contact Person & Title: | _____ |
| Date/Period service was provided: | _____ |
| E-mail address: | _____ |

#3

| | |
|-----------------------------------|-------|
| Company Name: | _____ |
| Telephone Number(s): | _____ |
| Contact Person & Title: | _____ |
| Date/Period service was provided: | _____ |
| E-mail address: | _____ |

NOTE: Additional information may be attached on a separate sheet, and clearly labeled - Pet Supply References.

SECTION 4
BID SUBMITTAL FOR:
PET SUPPLIES - PREQUALIFICATION

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION
WITH THIS BID

Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

PART II:

☐ NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____

DATE: _____

TITLE OF OFFICER: _____

**Bid Title:** Pet Supplies - Prequalification

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying **regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder.** Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon bidder registration. Failure to register as a bidder within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

☐ Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

☐ Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the bidder ineligible for Local Preference.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County, as defined in Section 1.10 of the General Terms and Conditions of this solicitation.

☐ Place a check mark here only if affirming bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box above) may render the bidder ineligible for the LHP. The address of the locally-headquartered office is _____.



LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

☐ Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 1.35 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

- A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes _____ No _____

- B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes _____ No _____

Firm Name: _____

Street Address: _____

Mailing Address (if different): _____

Telephone No.: _____ Fax No.: _____

Email Address: _____ FEIN No. ____/____ - ____/____/____/____/____

Prompt Payment Terms: ____% ____ days net ____ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: _____ (Signature of authorized agent)

***"By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract."**

Print Name: _____ Title: _____

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.



APPENDIX

AFFIDAVITS **FORMAL BIDS**



Contract No. : _____ Federal Employer
Identification Number (FEIN): _____

Contract Title:

| | | | |
|----|--|-----|---|
| 1. | Miami-Dade County Ownership Disclosure Sec. 2-8.1 of the County Code | 6. | Miami-Dade County Vendor Obligation to County Section 2-8.1 of the County Code |
| 2. | Miami-Dade County Employment Disclosure County Ordinance No. 90-133, amending Section 2-8.1(c)(2) of the County Code | 7. | Miami-Dade County Code of Business Ethics Article 1, Section 2-8.1(f) and 2-11(b)(1) of the County Code through (d) and (f) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(c) of the County Code |
| 3. | Miami-Dade County Employment Drug-free Workplace Certification Section 2-8.1.2(b) of the County Code | 8. | Miami-Dade County Family Leave Article V of Chapter 11 of the County Code |
| 4. | Miami-Dade County Disability Non-Discrimination Article 1, Section 2-8.1.5 Resolution R182-00 amending R-385-95 | 9. | Miami-Dade County Living Wage Section 2-8.9 of the County Code |
| 5. | Miami-Dade County Debarment Disclosure Section 10.38 of the County Code | 10. | Miami-Dade County Domestic Leave and Reporting Article 8, Section 11A-60 11A-67 of the County Code |

| | | |
|-------------------------|--------------------------|----------------------|
| Printed Name of Affiant | Printed Title of Affiant | Signature of Affiant |
| Name of Firm | | Date |
| Address of Firm | State | Zip Code |

Notary Public – State of _____ County of _____

Subscribed and sworn to (or affirmed) before me this _____ day of, _____, 20____.

by _____ He or she is personally known to me ☐ or has produced identification ☐

Type of identification produced

Signature of Notary Public

Serial Number

 Print or Stamp of Notary Public Expiration Date Notary Public Seal

In compliance with Miami-Dade County Ordinance 97-35, the Bidder shall submit with the bid proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors in accordance with Section 1, Paragraph 1.15

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Signature

Date _____

SUBCONTRACTOR/SUPPLIER LISTING
(Miami-Dade County Code Sections 2-8.1, 2-8.8 and 10-34)

Name of Proposer: _____ FEIN No. _____

In accordance with Sections 2-8.1, 2-8.8 and 10.34 of the Miami-Dade County Code, this form must be submitted as a condition of award by all Proposers on County contracts for purchase of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all Proposers on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. The Proposers who is awarded this contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. The Proposers should enter the word "NONE" under the appropriate heading of this form if no subcontractors or suppliers will be used on the contract and sign the form below.

In accordance with Ordinance No. 11-90, an entity contracting with the County shall report the race, gender and ethnic origin of the owners and employees of all first tier subcontractors/suppliers. In the event that the recommended Proposer demonstrates to the County prior to award that the race, gender, and ethnic information is not reasonably available at that time, the Proposer shall be obligated to exercise diligent efforts to obtain that information and provide the same to the County not later than ten (10) days after it becomes available and, in any event, prior to final payment under the contract.

(Please duplicate this form if additional space is needed.)

| Business Name and Address of First Tier Subcontractor/ Subconsultant | Principal Owner | Scope of Work to be Performed by Subcontractor/ Subconsultant | Principal Owner (Enter the number of male and female owners by race/ethnicity) | | | | | | | | Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity) | | | | | | | |
|--|-----------------|---|---|---|----------------|-------|----------|------------------------|---------------------------------|-------|--|---|----------------|-------|----------|------------------------|---------------------------------|-------|
| | | | Gender | | Race/Ethnicity | | | | | | Gender | | Race/Ethnicity | | | | | |
| | | | M | F | White | Black | Hispanic | Asian/Pacific Islander | Native American/ Native Alaskan | Other | M | F | White | Black | Hispanic | Asian/Pacific Islander | Native American/ Native Alaskan | Other |
| | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | |
| Business Name and Address of First Tier Direct Supplier | Principal Owner | Supplies/Material s/Services to be Provided by Supplier | Principal Owner (Enter the number of male and female owners by race/ethnicity) | | | | | | | | Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity) | | | | | | | |
| | | | Gender | | Race/Ethnicity | | | | | | Gender | | Race/Ethnicity | | | | | |
| | | | M | F | White | Black | Hispanic | Asian/Pacific Islander | Native American/ Native Alaskan | Other | M | F | White | Black | Hispanic | Asian/Pacific Islander | Native American/ Native Alaskan | Other |
| | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | |

☐ Mark here if race, gender and ethnicity information is not available and will be provided at a later date. This data may be submitted to contracting department or on-line to the Small Business Development of the Department of Regulatory and Economic Resources at <http://www.miamidade.gov/business/business-development-contracts.asp>. As a condition of final payment, Proposer shall provide subcontractor information on the Subcontractor Payment Report Sub 200 form which can be found at <http://www.miamidade.gov/business/library/forms/subcontractors-payment.pdf>.

I certify that the representations contained in this Subcontractor/Supplier listing are to the best of my knowledge true and accurate.

Signature of Proposer

Print Name

Print Title

Date